



## Call for Volunteers

Thank you for volunteering for the **6<sup>th</sup> Annual Knickerbocker Ice Festival**. We have a wonderful event planned again this year with even more activities, all of which need your help to run successfully. The Knickerbocker Ice Festival would not take place without the help of our many hard-working and selfless volunteers. We sincerely appreciate the time, effort and sacrifice from everyone. Below are the details of the support that we need. Please review the information, complete the attached registration and submit to Festival Management.

**Date:** Rockland Lake State Park, Route 9W, Conger, NY  
NORTH Entrance, Park in Parking Lot #1

**Times:** Saturday 11:00am – 5:00pm; Sunday 11:00am – 4:00pm  
Volunteer shift schedule is attached

### WHAT YOU NEED TO KNOW

- ◆ All volunteers are required to register in advance. This will greatly assist in facilitating an organized event. Make sure to choose the date, time and task you would like to register. (Under 18 yrs require a parent's signature)
- ◆ All volunteers should wear warm, functional clothes and sturdy, but comfortable shoes. Depending on the weather, consider wearing long underwear, double socks, gloves and a hat.
- ◆ All volunteers MUST check-in at the volunteer check-In center (this year located inside the Park Program Center). Then you will receive your directions and assignment.
- ◆ All volunteers are encouraged to enjoy the festival as they help visitors do the same. Our goal is to provide friendly directions and assistance to any Ice Festival visitor who needs it. Congeniality and safety is essential!

### FESTIVAL VOLUNTEER TASKS

#### Staging Crew

Set up and tear down of tables, chairs, signage, ice gallery, etc.

#### Event Ambassadors

Greet guests and distribute programs

Walk event assisting guests with directions

Conduct exit survey with guests

#### Green Team

Assist with setting up recycling, composting and waste removal bins

Walk event assisting guests with recycling, composting and waste

#### Activity Assistants

Support guests in various activities i.e. KIDZ Ice Park, Stage Entertainment, Knicks Canteen, etc.



## Volunteer Registration Form

*Volunteering for this event will likely mean a good deal of walking.  
If this is unsuitable, other opportunities may be available so please let us know!*

Volunteer Name _____
Address _____
City _____ ST _____ ZIP _____
Home Phone _____ Cell Phone _____
E-Mail _____

### Circle the shifts that you are VOLUNTEERING for:

<b><u>Staging Crew (Set-up and Tear down)</u></b>			
Friday 1/27 10:00am – 2:00pm	Saturday 1/28 8:00am – 11:00am	Monday 1/30 10:00am – 12:00pm	
<b><u>Event Ambassadors, Green Team, Activity Assistants</u></b>			
Saturday 1/28 10:00am – 1:30pm	Saturday 1/28 1:00pm – 4:30pm	Sunday 1/29 10:00am – 1:30pm	Sunday 1/29 1:00pm – 4:00pm

<b>Please read before signing</b>
<p>I (signed below) agrees that the Knickerbocker Ice Festival, Inc. and the local activity organizers will not be liable for:</p> <ul style="list-style-type: none"> <li>▪ Any injuries sustained by the participant</li> <li>▪ Any loss or damage to property owned by, or in the possession of, the participant</li> <li>▪ Any acts or omissions, negligence or fault of any person participating in the activity</li> </ul> <p>I also give permission to the Knickerbocker Ice Festival to use any photos or videos taken of me during this activity for publicity, advertising or promotional purposes.</p> <p>Please note separately, any pre-existing medical condition(s) that might effect your participation and inform your activity supervisor so you can be allocated appropriate tasks.</p>
<p><b>Volunteer Signature</b> _____ <b>Date</b> _____</p>
<p><i>IMPORTANT: If volunteer participant is under 18 years of age, I certify that I am the parent / legal guardian and she/he has my consent to participate in the activity.</i></p>
<p><b>Parent Signature</b> _____ <b>Date</b> _____</p>

**RETURN FORM TO:**

E-Mail to: [mrodd@knickerbockericefestival.com](mailto:mrodd@knickerbockericefestival.com) or FAX form: **845-215-0303**

Knickerbocker Ice Festival, Inc., P.O. Box 156, Pomona, NY 10970  
Festival Hotline T/F (845) 215-0303